

Town of New Albion
14 Main Street
Cattaraugus, NY 14719
Regular Board Meeting
November 16, 2020 7:00 p.m.

PRESIDING: Patrick Murphy, Supervisor

PRESENT: Councilmen: Norman Kazmark, Cynthia Eaton, David Rupp, Highway Superintendent; and Sherry Rupp, Town Clerk.

ABSENT: Councilmen: Daniel Goss

CALL TO ORDER: Supervisor Murphy called the meeting to order at 7:00 pm. Followed by the Pledge to the American Flag. Regular Minutes for October 19, 2020, Town Clerk Monthly Report, and the Register's Report were all approved as presented by the clerk.

CORRESPONDENCE:

- a) Thank you, Card for the Flowers from Rose Ridall,
- b) West Valley Main Plant Process Building Demolition
- c) Received 16 FOIL's and Complaints
- d) Cattaraugus County Application for CARES Act Funding
- e) Multi-Jurisdictional Hazard Mitigation Plan Update for Municipal Officials Nov. 19 2020

REPORTS:

Highway Dept.: David Rupp, reports for the past month the Town highway department has spent the last month getting ready for the upcoming snow removal season. Plows and wings have all been mounted on the trucks, sanders are all adjusted and lubed as needed. Oil changes and services were done on trucks that were due. Winter tires are mounted on the trucks in preparation of snow this season. On days that the weather allowed, the Department filled potholes and dug ditches that were in need of attention. A culvert that collapsed during the last heavy rain was also changed on the Peters Rd. The Waverly Street bridge has been closed and barricaded to traffic and will remain as such until the problem at the bridge has been corrected. The Village had contacted the County and they recommended to close the bridge to traffic. The Town attorney has forwarded all the information requested by the Insurance adjuster for their investigation of the bridge. The Town also is in the process of securing an Engineering Firm to represent the Town on its behalf as to design of repair and cost estimation. E & M Engineering of Bradford PA. has been contacted in this matter. The Tannery Street Bridge is nearing completion with guard rails needing to be installed to enable it to be open soon.

Assessor: Kate Harrington, the October report is as follows: The Assessing Team has completed a lot of training this fall:

- Kate took Three Sides of the SCAR Trial, Ins and Outs of the Exemption Process (Which focused on the RP-420 Nonprofit Exemption), Data Mining for Commercial Valuation, and Real Property Tax Law for the Assessor Part 1 and Part 2.
 - Kate and Jason completed the Introduction to Farm Appraisal self-study.
 - Kate, Jason, Liz, and Carrie attended Dealing with an Angry Property Owner and Reassessment in a Small Community.
 - The Assessing Team completed the annual NYS Sexual Harassment Training; certificates were emailed to Town Clerks on October 9.
 - The Assessing Office has corresponded with several property owners about their assessments, tax bills, and exemptions.
 - Four property transfers were added for the month of September (next page).
- Thank you.

Sale Date Rec Date	Grantor (Seller) Grantee (Buyer)	Property Loc.	Map # Book/Page	PU/PC Front/Depth	Tot AV Acres	Sale Price Per Prop	# Par Split
9/1/2020 9/1/2020	Campbell Barbara Kollar Linda	60 Jefferson	35.081-2-7 2020 / 10648	210 / 210 105 / 98	42000 0	0 0	1 No
9/8/2020 9/8/2020	Gunsolus James, executor Belscher Andrew	19 Franklin	35.074-2-26 2020 / 10781	210 / 210 74 / 212	33300 0	50000 0	1 No
9/10/2020 9/11/2020	Bradley Jesse G. Schultz Kyle	11 Memorial	44.033-2-3 2020 / 10919	210 / 210 150 / 200	69400 0	184000 0	1 No
9/29/2020 9/30/2020	Anderson Shawn M. Smith Cassandra M.	106 Jefferson	35.074-1-33 2020 / 11629	210 / 210 162 / 244	54800 0	88900 0	1 No

Resolution #49 - 2020 – Adopt Retention & Disposition Schedule for New York Local Government Records (LGS-01) 2020

On a motion by Councilman Eaton, second by Councilman Kazmark, the following resolution was

ADOPTED Aye 3 Eaton, Kazmark, Murphy
Nay 0

RESOLVED, By the Town Board of the Town of New Albion that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein. **FURTHER RESOLVED**, that in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Resolution # 50 - 2020– Proclamation Recognizing National School Choice Week

On a motion by Councilman Eaton, seconded by Councilman Kazmark, the following resolution was

ADOPTED Aye 3 Eaton, Kazmark and Murphy
Nay 0

RESOLVED, the Town of New Albion is issuing a Proclamation recognizing national School Choice Week.

SCHOOL CHOICE WEEK PROCLAMATION

Town of New Albion School Choice Week

WHEREAS all children in Town of New Albion should have access to the highest-quality education possible; and,

WHEREAS Town of New Albion recognizes the important role that an effective education plays in preparing all students in Government Name to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of Town of New Albion; and,

WHEREAS Town of New Albion is home to a multitude of high-quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home; and

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS Town of New Albion has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Patrick Murphy do hereby recognize January 24 – January 30, 2021 as Town of New Albion School Choice Week, and I call this observance to the attention of all of our citizens.

Resolution #51– 2020 – Transfer of Funds

On a motion by Councilman Kazmark, seconded by Councilman Eaton, the following resolution was

ADOPTED Aye 3 Murphy, Kazmark, and Eaton
Nay 0

RESOLVED, approved to transfer funds from the Savings to Checking in the following accounts: General Outside - \$2,000.00, General Town wide - \$30,000.00, and Highway Town Wide - \$50,000.00.

Resolution #52– 2020 – Purchase Office Trailer

On a motion by Councilman Kazmark, seconded by Councilman Eaton, the following resolution was

ADOPTED Aye 3 Murphy, Kazmark, and Eaton

Nay 0

RESOLVED, Town of New Albion agreed to purchase an Office Trailer to be located at the Town of New Albion Highway Barn grounds. The office trailer will be used as the Town Hall Clerk’s Office and the Municipal Court.

Board:

- Councilman Patrick Murphy – None
- Councilman Norman Kazmark – None
- Councilman Daniel Goss – None
- Councilman Cynthia Eaton - None

Clerk Report: October 2020, Amount Collected \$ 846.0
 Animal Population Control: Check # 2611 \$ 44.00
 Cattaraugus County: Check # 2613 \$84.60
 Town of New Albion: Check # 2614 \$ 260.48
 NYS Environmental Conservation: EFT \$389.42
 State Health Dept. For Marriage Licenses: #2612 \$67.50
 Amount Paid Out \$ 846.00

CLERKS REPORT:

The Town of New Albion has sent a letter of support to the Cattaraugus County Application for CARES Act Funding. The CARES Act funding would allow our community to continue to expand Broadband to the businesses and families in need.

Attention Town of New Albion Residents due to the recent events regarding the Coronavirus we would like to limit the person to person contact. So, until further notice we would greatly appreciate it if you could use our drop box on the court door for the following transactions: Dog Licenses, Water Bills, Court Tickets, Etc.

OLD BUSINESS:

NEW BUSINESS:

- a) Hazard Mitigation Project

APPROVAL OF ABSTRACT:

Resolution # 53- 2020 – Abstract # 11-2020 – November 16, 2020

On a motion by Councilman Eaton, seconded by Councilman Kazmark, the following resolution was

ADOPTED Aye 3 Murphy, Kazmark, and Eaton
 Nay 0

RESOLVED, that Abstract # 11 -2020 in the following amounts is to be paid.

ACCOUNT	VOUCHER #	TOTAL EXPENDITURES
General A	11952-11969	\$ 11,131.50
General B	872-873	\$ 0.00
Highway DA	9292-9302	\$ 47,688.42
Highway DB	3233-3240	\$ 26,604.42

With no further business to discuss, the meeting was adjourned at 8:20 pm.

Respectfully submitted,

Sherry Rupp
 Recording Secretary
 Town of New Albion Town Council

Next Meeting: Regular Board Meeting November 16, 2020 7:00 pm.