

Town of New Albion  
14 Main Street  
Cattaraugus, NY 14719  
**Regular Board Meeting**  
December 17, 2018 7:00 p.m.

**PRESIDING:** Loyd Chilson, Supervisor

**PRESENT:** Councilmen: Cynthia Eaton, Norman Kazmark, Patrick Murphy, Dan Goss; Eugene Doucette, Treasurer; David Rupp, Highway Supt. and Sherry Rupp, Town Clerk.

**VISITORS:** Mark Alianello, MDA Consulting Engineer.

**CALL TO ORDER:** Supervisor Chilson called the meeting to order at 6:58 pm with the Pledge to the American Flag. Regular Meeting Minutes for November 19, 2018, The Assessor report, Town of New Albion Justice court report, Town Clerk Monthly Report, and the Register's Report were all approved as presented by the clerk.

**CORRESPONDENCE:**

- a) Reporting of Assessment Review (BAR) information/Send Back
- b) Gene Doucette/Expense and Revenue Reports through November 2018
- c) Meeting/Mark Burr- Working on the Hazard Mitigation Project.
- d) E-Mail – Happy Holidays from your Friends at Harris Beach PLLC!

**Eugene Doucette** requested that a motion be made to transfer funds from savings to checking to pay this month's vouchers.

**Resolution #79 - 2018 – Transfer of Funds**

On a motion by Councilman Eaton, second by Councilman Murphy, the following resolution was

**ADOPTED** Aye 5 Chilson, Eaton, Goss, Kazmark, Murphy  
Nay 0

**RESOLVED**, Gene is authorized to transfer \$40,000.00 from General Town wide and \$3,500.00 from General Outside.

Gene went on to discuss the expense report and how a few accounts went over their budget and requested a transfer of funds.

**Resolution #80 - 2018 – Transfer of Funds**

On a motion by Councilman Goss, second by Councilman Murphy, the following resolution was

**ADOPTED** Aye 5 Chilson, Eaton, Goss, Kazmark, Murphy  
Nay 0

**RESOLVED**, Gene is authorized to transfer \$4,785.00 to General Town wide from A1990.4 Contingent Account.

In addition, DB5142.4 is over budget as of December 17<sup>th</sup> - \$13,972.00. Money needs to be transferred. Gene said that the problem is he does not know what else will be coming out of this account so he is not sure how much to transfer. Also, he doesn't know what will be coming out of the other DB expenses. David will need to help pick the accounts to take money out of. David said to take \$15,000.00 from account DB 5110.4.

**Resolution #81- 2018 – Transfer of Funds**

On a motion by Councilman Goss, second by Councilman Eaton, the following resolution was

**ADOPTED** Aye 5 Chilson, Eaton, Goss, Kazmark, Murphy  
Nay 0

**RESOLVED**, Gene is authorized to transfer \$15,000.00 from DB5110.4 to DB5142.4.

Gene said that the DA account is close to its ending balance. David said that they needed a gas tank and a steering box. These purchases might affect the ending balance of the budget. He also said that we might be starting the New Year in a negative balance after the 2018 bills are paid in the DA account. Gene went on to talk about the Waverly Street Bridge Project and the money that he thought the Town was getting in December. He thinks that it may now be in February and that change orders need to be done. The Bond Anticipation Note is due in October. Gene said that someone from the board must keep up on this for the renewal prior to the due date. The retirement payment was due on December 17<sup>th</sup>. This payment was wired out prior to the meeting this evening. In addition, Gene called the CPA and asked if we could have a reserve account for the Water District.

**Resolution #82- 2018 – Reserve Account for Water District.**

On a motion by Councilman Eaton, second by Councilman Murphy, the following resolution was

**ADOPTED** Aye 5 Chilson, Eaton, Goss, Kazmark, Murphy  
Nay 0

**RESOLVED**, at the end of the year 2018, if there is any extra money, we can set up a Reserve Account for the Water District for \$9,000.00.

**VISITORS:** **Mark Alianello**, updated the board on the progress of the Water District. Mark said that he finished writing up the contract for the Water District and has Town attorney Ashley Milliman review the contract. The Village Project includes 5 areas outside of the Village on the Water District Project. Mark went on to say that the Village water guys and the Mayor Wirt Smith were in agreement regarding the “Water District Agreement” that was drafted which includes everyone in the district. It is proposed that we include everyone on the finished waterline. Although all will not be benefiting at this time but it is possible for them to benefit in the future. Mayo Springs are not very productive therefore Botsford and Westfall properties are too high and there is not enough pressure to serve them. We may not be able to include them in the Water District. Properties South of the Town are all included. Lovers Lane Rd.- Properties if within 150 ft of the waterline will be included. Tannery Rd., 2 properties are included. Wildwood pool is situated on 2 parcels both will be included. Rt. 353 towards Maple Hill, everyone will be included. Franklin St./Waverly, 5 properties are included. There are 52 parcels in the Town that are serviced right now. We will be adding another 20 parcels. The Village will be charging everyone the same rate. Mark said that the Town will need to pay back their General Account. He went on to say that the Village is happy including everyone in the Water District, but cannot risk letting people on the Mayo Rd. due to the Mayo Springs not being very productive. Mark will start assembling the “Town of New Albion Water District-Final Map”. The board was asked if they were good with including everyone on the waterline, the board agreed.

**REPORTS:**

**Justice:** Shannon Goode’s Monthly Report.

**Highway Dept.:** David Rupp reported that for the winter season has seemed to have set in for the Town Highway Department, requiring plowing and sanding quite frequently. The roads are softer than usual as a result of the wet weather this fall. Hopefully the cold weather will set in soon and freeze the roads in solid. Otherwise the roads may worsen until spring. The department has begun pulling maintenance as needed on equipment. Examples universal joint on F150, tires on the 1-ton plow truck, and a power steering box and a fuel tank on the 2004 Int. 6-wheel dump truck. It is apparent that as the town’s equipment ages, the towns repair needs are going up. The town must begin a replacement program or be satisfied with repairing an aging fleet of equipment and vehicles. The Waverly Street Project is shut down for the winter season by the contractor Nova Site. The engineers of Wendel are preparing a design for an outflow to submit to NYS DEHES and FEMA for acceptance related to the SOW change. David reported that the Scope of Work change is outside of Wendel’s contract. Wendel will prepare 3 designs and a cost analysis. Once completed Wendel will send the 3 designs to the State. The State has to choose one out of the three designs and then they will send the design to FEMA. A Motion is needed for the extension of Wendel’s contract.

**Resolution #83- 2018 – Extending Wendel’s Contract.**

On a motion by Councilman Murphy, second by Councilman Goss, the following resolution was

**ADOPTED** Aye 5 Chilson, Eaton, Goss, Kazmark, Murphy  
Nay 0

**RESOLVED**, The Town accepts Wendel Engineers Proposal to furnish 3 alternative outflow designs with estimates for each of the designs, construction and material cost for submittal and acceptance by NYS DEHES and FEMA. The total cost of contract not to exceed \$10,200.00. which will cover Task 1: Preparation of Three Conceptual Design Alternatives. Upon the acceptance of the design the Town of New Albion reserves the option to extend the contract agreement with Wendel for Task 2: Detailed Design of the Selected Outflow.

Dan Goss asked if we had enough to cover the extended contract with Wendel. David responded yes. Cindy Eaton asked why wasn’t the outflow included on the original plans. David responded, FEMA thought the cost was too high so the contractor took the outflow out of the project for approval.

**Assessor:** Mary Bailey, Assessor reports, that all Enhanced Star, senior citizen and agricultural renewal applications were mailed out 2 weeks ago. They have been steadily coming in...and so far, not too much confusion with the additional forms to fill out. The deadline for all exemption applications is March 1.

**Board:**

Councilman Loyd Chilson None  
Councilman Norman Kazmark – None  
Councilman Cynthia Eaton – None  
Councilman Patrick Murphy – None

**Clerk Report:** November 2018, Amount Collected \$ 1,090.00

Animal Population Control: Check # 2534 \$ 90.00  
Cattaraugus County Check # 2535 \$ 9.40  
NYS Environmental Conservation Check# EFT \$530.09  
Town of New Albion Check # 2536 \$ 460.51  
Amount Paid Out \$ 1,090.00

**OLD BUSINESS:**

- a) Constable Reclassification – Waiting on Reclassification from NYS
- b) Joint Planning Board – Proposed Signage Law Tabled for JPB Response
- c) Tannery Street Bridge
- d) Waverly Street Project – Nova
- e) Mike Bogardus requested a meeting with Catt. County – Re: Drainage/Waiting on date.

**NEW BUSINESS:**

- a) Village Request for Water District/Mark assembling “Town of New Albion Water District-Final Map”.
- b) Southern Tier Development Foundation / Water District Grant Award
- c) Hazard Mitigation Project

**APPROVAL OF ABSTRACT:**

**Resolution # 84 - 2018 – Abstract # 12-2018 – December 17, 2018**

On a motion by Councilman Murphy, seconded by Councilman Eaton, the following resolution was

**ADOPTED** Aye 5 Chilson, Goss, Eaton, Kazmark, Murphy  
Nay 0

**RESOLVED**, that Abstract # 11 -2018 in the following amounts is to be paid.

<b>ACCOUNT</b>	<b>VOUCHER #</b>	<b>TOTAL EXPENDITURES</b>
General A	11532-11553	\$ 51,048.57
General B	817-819	\$ 1449.87
Highway DA	9093-9098	\$ 509.68
Highway DB	3080-3087	\$ 17030.56
Highway Capital Bridge	99	\$ 14,980.61

With no further business to discuss, the meeting was adjourned at 8:45 pm.

Respectfully submitted,  
Sherry Rupp  
Recording Secretary  
Town of New Albion Town Council

Next Meeting:	Organizational Meeting	January 2 <sup>nd</sup> , 2019	7:00 p.m.
	Regular Board Meeting	January 21, 2019	7:00 p.m.